# Tariff brochure Business Banking Clients

ING Luxembourg SA

Effective as of 1 January 2024

This Tariff brochure for transaction services offered to Business Banking Clients is effective **as of 1 January 2024** and applicable to the transaction services offered by ING Luxembourg S.A., (referred to as 'ING'). Rates offered in this brochure are subject to changes. All fees shown in this brochure are exempt from VAT unless expressly stated otherwise. Exchange rates can be found via your local ING office.



## **Accounts**

#### **Current Account**

Fee for Self-employed Clients

Opening an account € 0

Account management charges ¹ € 50 /quarter/client number

Account maintenance charges € 1 /month/account/mailing address

Fee for Commercial Companies (SME and Mid-Size Corporate)

Opening an account € 0

Management charges PME¹ € 100 /quarter/client number

Management charges Mid-Size Corporate¹ € 150 /quarter/client number

Account charges € 1 /month/account/mailing address

Fee for Financial and Patrimonial Companies

Opening an account <sup>2</sup> € 125

Account management charges<sup>3</sup> € 625 /quarter/client number

Account maintenance charges € 1 /month/account/mailing address

#### Debit interest rates for current accounts without arranged overdrafts (per annum)

#### **Debit Interest rate**

| EUR  | USD  | GBP  | CHF  | SEK  | NOK  | DKK  | CAD  | ZAR  | HKD  | AUD  | NZD  | SGD  | JPY    | HUF  | CZK | TRY |
|------|------|------|------|------|------|------|------|------|------|------|------|------|--------|------|-----|-----|
| % 12 | % 12 | % 12 | % 10 | % 12 | % 12 | % 12 | % 12 | % 25 | % 15 | % 13 | % 14 | % 13 | % 8,25 | % 12 | %15 | %25 |

All our credit interest rate for current accounts and savings accounts are available on our website at the address ing.lu/tariffs.

In the event of negative rates relative to some currencies, the Bank reserves the right to recover said negative interest rates on all deposits made by customers by way of prior information in accordance with Article B.1.3. of the general part of the "Business Banking Terms and Conditions".

## Pledge agreements (by third parties)\*\*

Your Relationship Manager will guide you in achieving your financial goals, including implementing pledge agreements. This can entail conducting a review of providing you with standard document templates that comply with Luxembourg law, as well as assisting you in subsequent daily follow-up. Please contact your Relationship Manager for more Information about the fees.

<sup>\*\*</sup>The files must be submitted for approval to the Bank.

<sup>&</sup>lt;sup>1</sup> In case of decision by the Bank to close an account, management charges of 500 EUR per quarter/client n° will be charged for any unclosed account at the end of the notice period communicated by the Bank for the closure of such account (the Termination date).

<sup>&</sup>lt;sup>2</sup> EUR 2,000 for complex Financial Institutions (Trust, Offshore, Foundations, Regulated Funds, Securitisation, SCSp...).

<sup>&</sup>lt;sup>3</sup> In case of decision by the Bank to close an account, management charges of 1250 EUR per quarter/client n° will be charged for any unclosed account at the end of the notice period communicated by the Bank for the closure of such account (the Termination date).

# Cash deposit at a branch in the currency of the account

Charges

All Currencies € 0

Value Dates

All Currencies D ("consumer" customer)

D + 1 BWD ("non-consumer" customer)

# Account, Transaction and Fee Reporting

| Flect | ronic | reporting |
|-------|-------|-----------|

| Intraday / ING current account       | € | 0  | per month/account |
|--------------------------------------|---|----|-------------------|
| Intraday (MT942) / To third bank     | € | 50 | per month/account |
| Intraday (MT942) / From third bank   | € | 50 | per month/account |
| End of Day   ING current account     | € | 0  | per month/account |
| End of Day (MT940)   To third bank   | € | 25 | per month/account |
| End of Day (MT940)   From third bank | € | 25 | per month/account |
| CAMT 053   ING current account       | € | 0  | per month/account |
| CAMT 053   To third bank             | € | 25 | per month/account |
| CAMT 053   From third bank           | € | 25 | per month/account |
| Paper reporting                      |   |    |                   |
| Paper account statement              | € | 1  | + Postal fee      |

# **Electronic Banking Services**

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|---|-----|--------------------------|--|--|
|   | ING | Fees                     |  | Other fees (provider)                                    |
| My ING Pro  | €   | 0                        |  | consult www.luxtrust.lu                                  |
| Inside Business Portal & Payments                                       |     |                          |  |  |
| <ul><li>Subscription</li><li>User subscription</li></ul>                | €   | 8.50<br>8                | per month, per module<br>per month, per user |  |
| InsideBusiness Connect (SWIFT, File Transfer EBICS)                     | ,   |                          |  |  |
| - Subscription  | €   | 280                      | per month, per module                        |  |
| - Set-up  | €   | 5 000 +VAT<br>applicable | one off, per structure                       |  |
| - Add customer to current contract or<br>Service Bureau                 | €   | 350                      | per occurrence                               |  |
| Multiline   | €   | 0                        |  | Consult <u>www.multiline.lu</u>                          |
| Telelink@Isabel   | €   | 0                        |  | Consult <u>www.isabel.eu</u> to know the current tarrifs |

# **Savings Accounts**

## **Savings Accounts standard elements**

|  | Compte vert            |  |
|--|------------------------|--|
| Account charges                                  | € 8                    | per annum/account/address              |
| Currencies available                             |                        | EUR, DKK, GBP, CHF, USD, CAD, AUD, NZD |
| Statements                                       |                        |  |
| Via My ING                                       | € 0                    |  |
| Postal   | € 1                    | + Postal tariff                        |
|  |                        |  |
| Value Dates                                      |                        |  |
|  | Compte Vert            |  |
| Incoming in EUR                                  | D + 5 BWD <sup>4</sup> |  |
| Outgoing in EUR                                  | D - 2 BWD              |  |
| Incoming in DKK, GBP, CHF,<br>USD, CQD, AUD, NZD | D + 6 BWD              |  |
| Outgoing in DKK, GBP, CHF,                       | Transfer               | D - 2 BWD                              |
| USD, CQD, AUD, NZD                               | Withdrawal             | D - 6 BWD                              |
|  |                        |  |

## Credit interest rates for savings accounts

You can get the current rates upon request from your relationship manager and on www.ing.lu

## **Debit rates for Savings Accounts (per annum)**

Savings accounts are not permitted to be overdrawn. However, if a savings account is overdrawn, debit interest will be charged at the rate applicable to the current account in the relevant currency. The amount of any such debit interest thus charged will be deducted from any future credit interest.

<sup>&</sup>lt;sup>4</sup> BWD= Bank Working Days

# Single credit transfers and direct debits

## **Transfers - Outgoing**

Without foreign exchange transaction<sup>5</sup>

Electronic Transfers Paper Transfers<sup>6</sup>

SEPA € 0 € 50

Other than SEPA % 0.15 from the amount % 0.15 from the amount

with min. € 5 with min. 50 max. € 120 max. € 200

Please note that paper transfers between accounts of the same client number remain free.

## **Transfers - Incoming**

Without foreign exchange transaction<sup>5</sup>

SEPA  $\in$  0 Instant<sup>7</sup>  $\in$  0

Other than SEPA % 0.15 from the amount

with min. € 5 max. € 36

 $<sup>^{\</sup>rm 5}$  For foreign exchange transactions, please add the exchange rate charge mentioned on page 8.

<sup>&</sup>lt;sup>6</sup> This service must be explicitly agreed to by the bank

 $<sup>^7</sup>$  Instant payments are limited to 100 000 EUR and only possible for SEPA transfers (in EUR and from an account in the SEPA zone)

# **SEPA Direct Debit**

| SEPA Direct Debit as creditor:                    |               |   |    |                 |              |
|---|---------------|---|----|-----------------|--------------|
|   |               |   |    |                 |              |
| SEPA Direct Debit Core                            | _             |   |    |                 |              |
| Batch fee   | €             |   | 0  | per batch       |              |
| Transaction fee                                   | upon reques   | t |    |                 |              |
| SEPA Direct Debit B2B                             |               |   |    |                 |              |
| Batch fee   | €             |   | 0  | per batch       |              |
| Transaction fee                                   | upon reques   | t | Ü  | per baterr      |              |
|   | apooquos      |   |    |                 |              |
| SEPA Direct Debit « R-messages »                  |               |   |    |                 |              |
| Return  | €             |   | 0  | per transaction |              |
| Reject / Refusal                                  | €             |   | 0  | per transaction |              |
| Refund authorised collection                      | €             |   | 0  | per transaction |              |
| Refund unauthorised collection                    | €             |   | 60 | per transaction | Creditor fee |
|   |               |   |    |                 |              |
| Additional services                               |               |   |    |                 |              |
| Request to cancel a SEPA Direct Debit (before     | €             |   | 0  | per occurrence  |              |
| settlement date)                                  |               |   |    |                 |              |
|   |               |   |    |                 |              |
| SEPA Direct Debit as debtor:                      |               |   |    |                 |              |
|   |               |   |    |                 |              |
| SEPA Direct Debit Core                            |               |   |    |                 |              |
| Transaction fee                                   |               | € | 0  | per transaction |              |
|   |               |   |    |                 |              |
| SEPA Direct Debit B2B                             |               |   |    |                 |              |
| Transaction fee                                   |               | € | 0  | per transaction |              |
| Mandate set-up                                    |               | € | 0  | per occurrence  |              |
| Amendment or cancellation                         |               | € | 0  | per occurrence  |              |
|   |               |   |    |                 |              |
| Additional services                               |               | _ | _  |                 |              |
| Mandate blocks and filters set up                 |               | € | 0  | per occurrence  | 5 1          |
| Request for copy of SEPA Direct Debit Mandate     |               | € | 30 | per occurrence  | Debtor fee   |
|   |               |   |    |                 |              |
| Others  |               |   |    |                 |              |
| Unpaid SEPA Direct Debit because of insufficient  | funds         | € | 0  | per transaction |              |
| Wrongful claim for refund of unauthorised SEPA    |               | € | 60 | per occurrence  | Debtor fee   |
| virongial claim for retains of undutifionses SEFA | שוו בכנ שבטונ | _ | 00 | per occurrence  | שבטנטו וככ   |

| Additional Charges  |   |                   |                        |  |
|---|---|-------------------|------------------------|--|
| Exchange transaction (Amount of transfer in euro or exchange value in foreign currency)   | % | 0.10              | min. €3 –<br>max. €250 |  |
| Urgent transfer   | € | 10                |                        |  |
| Collective paper transfer   | € | 8                 |                        |  |
| Non-standard paper transfer   | € | 6                 |                        |  |
|   |   |                   |                        |  |
| Payment refusal   | € | 25                |                        |  |
| Fee for a confirmation of payment   | € | 15 / confirmation |                        |  |
| Transfer labelled "Remitter pays all charges" or "OUR"<br>Amount of transfer in euro (or exchange value in<br>foreign currency) |   |                   |                        |  |
| loreign currency/   |   |                   |                        |  |
| ≤12 500   | € | 8                 |                        |  |
| >12 500 à ≤ 25 000  | € | 25                |                        |  |
| >25 000 à ≤ 50 000  | € | 40                |                        |  |
| >50 000 ≤ 100 000   | € | 80                |                        |  |
| >100 0008   | € | 100               |                        |  |

Customers will be charged a processing fee of EUR 25 plus any charges made by our correspondent bank(s) for:

- the return of funds at the request of the correspondent bank after receipt of payment by the Bank;
- b) any request for information regarding receipt or non-receipt of funds transferred by the customer from correspondent or beneficiary banks made by the Bank at the customer's request;
- c) any correction by the Bank of an incomplete or incorrect remittance order issued by the customer following an error or omission by the customer;

<sup>&</sup>lt;sup>8</sup> For transfers in non-EEA currencies or to non-EEA countries, the Bank reserves the right to charge the customer any charges actually deducted by correspondent banks or claimed from the Bank by correspondent banks where these charges exceed EUR 100.

## **Other Services**

## Certificates (excl. VAT)

| Term accounts <sup>9</sup>                           | € | 25  | per client number / per year covered |
|--|---|-----|--------------------------------------|
| Duplicate documents                                  | € | 50  | per duplicate                        |
| Movements on Compte Vert                             | € | 50  | per certificate                      |
| Good standing  | € | 125 | per certificate                      |
| Dividend and share interest statements               | € | 25  | per client number / per year covered |
| Share portfolio statements                           | € | 25  | per certificate                      |
| Balance and/or account interest                      | € | 25  | per client number / per year covered |
| Minimum/maximum balance                              | € | 25  | per certificate                      |
| Summary statement of assets and income <sup>10</sup> | € | 75  | per client number / per year covered |
| Special requests, searches                           | € | 75  | per hour                             |
| Certification of basic balance                       | € | 100 | per certificate                      |
| For credit accounts                                  |   |     | + additional € 25                    |
| For securities accounts                              |   |     | + additional € 25                    |
| For documentary credits                              |   |     | + additional € 25                    |
| Certification of balance not at month end            | € | 125 | per certificate                      |
| Certification of constitution                        | € | 50  | per certificate                      |
| Blocking certificate for capital increase            | € | 25  | per certificate                      |
| Early repayment calculation certificate              | € | 25  | per certificate                      |

 $<sup>^{\</sup>rm 9}$  Certificates included in "Summary statement of assets and incomes"

 $<sup>^{\</sup>rm 10}$  Including Ecofin & Relibi (Luxembourg final withholding tax)

## Local Domestic Cash Management – subject to agreement

Domestic Cash Management – Centralization of domestic cash flow

Set-up fee € 500

Maintenance fee € 50 per month per account

## Safety deposit boxes (excl. VAT)<sup>11</sup>

Key holding fee € 60 per year

Charge for the forcing of a safety deposit box Re-invoicing of external costs to the clients

## Withdrawal at a branch (non-ATM) in currency of Account

Withdrawal fee € 0

Charge for non-withdrawal of reserved funds: 0.10% of the amount ordered with a minimum of €15 and a maximum of €100.

Value Dates

EEA currencies

Other currencies D – 5 BWD

A Client who wishes to be sure of being able to withdraw a cash amount greater than ten thousand euros (EUR 10,000) on a given date shall inform the Bank's services at least three Business Days prior to this date. Depending on the currency of the withdrawal, the notice period may be greater than the notice period indicated above. Your account manager can inform you of the prevalent notice period.

In the event of a request to withdraw an amount greater than ten thousand euros (EUR 10,000) in cash in one or several successive requests below that threshold, the Bank shall have the right to refuse such withdrawals in cash and shall be entitled to discharge its duty of repayment only by providing a crossed bank cheque or by bank transfer to a country whose anti-money laundering regulations are equivalent to those of the Grand Duchy of Luxembourg.

<sup>&</sup>lt;sup>11</sup> Pricing applicable to existing safety deposit boxes. There are no more new safety deposit boxes openings.

# Cards

| Debit Card                                       |   |                       |   |  |  |
|--|---|-----------------------|---|--|--|
| Debit Curu                                       |   |                       |   |  |  |
| Monthly fee                                      | €   | 1,75                  |   |  |  |
| Merchant payment in EUR                          | €   | 0                     |   |  |  |
| Merchant payment in foreign currency             | €   | 0.75                  |   |  |  |
| Withdrawals at ING Luxembourg ATMs               | €   | 0                     |   |  |  |
| Withdrawals at all other ATMs in EUR             | €   | 1.5                   |   |  |  |
| Withdrawals at all other ATMs in EUR             | €   | 4.5                   |   |  |  |
| Withdrawals limit at all ATMs in EUR             | €   | 2000 bվ               | y default   |  |  |
|  | €   | 0 to 10               | 000 per customer request <sup>12</sup>  |  |  |
| Credit Cards                                     |   |                       |   |  |  |
| Monthly Fee                                      |   |                       |   |  |  |
| Visa Business                                    | €   | 4                     |   |  |  |
| Visa Business & Assistance                       | €   | 7,5                   |   |  |  |
| Debit interest rate                              | %   | 16.80                 | per year, on the balance mentioned or<br>the statement of the 20 <sup>th</sup> which has no<br>been paid on the 5 <sup>th</sup> of the following<br>month |  |  |
| Additional charge in the case of failure to make | €   | 10                    | 1 <sup>st</sup> reminder  |  |  |
| minimum 10% payment of the balance               | €   | 25                    | Additional reminder   |  |  |
| Visa credit card statements                      |   |                       |   |  |  |
| Reception by post                                | €   | 1                     | + postal tariff   |  |  |
| Withdrawal at ATMs                               |   |                       |   |  |  |
|  | Current ac  | count                 |   |  |  |
| With your ING credit card                        |   |                       |   |  |  |
| At ING Luxembourg ATMs <sup>13</sup>             | €   | 0                     |   |  |  |
| All other withdrawals from ATMs                  | €   | 3.5                   | + 2.50 % of the amount drawn  |  |  |
| Withdrawal limit                                 |   |                       |   |  |  |
| Credit card ATM                                  | €   | 2500                  |   |  |  |
| Point of sale payment limits                     | Agreed credit limit (CRAC) + Visa account balance |                       |   |  |  |
|  | * per card, per                                   | 5 days floating perio | bo  |  |  |

 $<sup>^{\</sup>rm 12}$  Limits can be adapted by contacting your advisor or via My ING  $^{\rm 13}$  For Visa accounts with a credit balance

# Custody account charges, making securities available, securities transfers

## Custody account charges (excl. VAT)

Exemption from custodial fees for savings certificates, funds, equities, bonds, and structured products of the ING Group.

Other securities :

Value of securities portfolio in EUR<sup>14</sup>

Commission per tranche (annual deduction in arrears)

≤ 1 000 000

> 1 000 000 to ≤ 2 000 000

> 2 000 000

% 0.25

per annum

% 0.20 % 0.15 per annum per annum

Min. € 12 per item and min. € 50 per account

Rate for precious metals:

% 0.30

Surrender of securities

€ 40

per item

Documentation for customer participation in

€ 250

)

excl. VAT per meetings

General Meetings

complex General Meetings 15

500

excl. VAT per complex

meetings + any notary

fees

#### Securities transfers

Securities transfers within ING Luxembourg

Documentation for customer participation in

0

€

€

€

Securities transferred from another bank

0

Securities transferred to another bank

100

per item

## American Depositary Receipt (ADR) & Global Depositary Receipt (GDR)

The external fees inherent in products of the ADR and GDR type are to be paid by the client. They will be accounted for in accordanc with customary practices on the various markets.

<sup>&</sup>lt;sup>14</sup> The calculation method for bonds valued below par is based on the nominal value of the deposited securities.

 $<sup>^{15}</sup>$  i.e. when pre-registration of securities in the customer's name is required on the market.

## Securities transactions

## Shares<sup>16</sup>

Sale/purchase of stock market shares

Order (EUR or exchange value in foreign currencies)

< 50 000 % 1.25 min. € 75 (+ any local taxes payable)

≥ 50 000 % 0.80

New share issues % 0.50 min. € 25

#### Options<sup>17</sup>

Salle/purchase of share/index options € 12 per contract min. € 75 per transaction (+ any local taxes payable)

## Bonds and precious metals

Sale/purchase of bonds and precious metals

Order (EUR or exchange value in foreign currencies)

< € 25 000 % 1 min. € 50

≥ € 25 000 to % 0.75

<€75 000

≥ € 75 000 % 0.50

## Funds<sup>18</sup>

Sale/Purchase of third-Party Funds – Sale/purchase of House Funds

Third-Party Equity Funds purchase 3 % min € 50

sale € 50

Third-Party bond Funds purchase 2 % min. € 50

sale € 50

Third-Party Money Market Funds purchase 0,50 % min. € 50

Third-Party Alternative Funds purchase 3 % min. € 50

sale € 50

House Funds % 0

<sup>&</sup>lt;sup>16</sup> Plus any local taxes payable

<sup>&</sup>lt;sup>17</sup> Plus any local taxes payable

<sup>&</sup>lt;sup>18</sup> Additional fees could be charged by the fund promoter.

## Applicable value dates

For a purchase order, the applicable value date for the debit of your account is the date of the transaction.

For a sales order, the applicable value date for the credit of your account is, in general, the transaction date + 3 BWD. Depending on the common practice of the local market concerned on which the transaction is performed, the delay can be longer than 3 BWD.

## Overview of costs and charges relative to financial instruments

To fully understand the costs and fees withheld on financial instruments, take a look at the "Overview of costs and charges relative to financial instruments" on <a href="https://www.ing.lu/tariffs">www.ing.lu/tariffs</a>, a document showing simulations of purchases and sales of financial instruments.

# Payment of coupons & repayment of securities

## Securities of which ING Luxembourg has been appointed paying agent or sub-paying agent

Coupons and securities (savings certificates, loans and other securities)

Securities in custody

Encashment<sup>19</sup> Free

Value date Maturity date

## Securities payable in Luxembourg – other main paying agent or sub-paying agent

Coupons and securities payable in Luxembourg

Securities in custody

Encashment<sup>19</sup> Free

Value Date Maturity date + 3 BWD

## Securities payable abroad – other paying agent or sub-paying agent

Coupons payable abroad

Securities in custody

Encashment<sup>19</sup> % 1.25

min. € 4 per line 0.50 % from € 12.400

Value Date Maturity date + 3 BWD

Shares payable abroad

Encashment<sup>19</sup> % 0.25

min. € 5

max.€ 75 per line

Value date Maturity date + 3 BWD

<sup>&</sup>lt;sup>19</sup> Encashment only via credit of an account opened with ING Luxembourg

## Possible additional charges

Exchange commission Charge per security in the event of a conversion from one currency to another for

account credit. In this case, add 2 BWD to the value date. Refer to the amount of the

exchange fee found in the field "transfers abroad" in payment fees.

Scheduled payment charge Charge for redemption of unmatured securities and coupons:

€ 7 per security and per calendar month started.

Unverified coupon remittance charge Charged when coupons remitted are too large to be processed directly in branch

(over 500 vignettes or more than 15 different securities) accepted under the

condition of verification: € 15.

Prescription fees The bank will charge 2% in the event of recovery, in addition to possible fees charged

by the issuer.

Fees and taxes charged by the State TreasurySubmitted coupons or securities for which the funds to be distributed are available

at the Luxembourg State Treasury (Caisse de Consignation) will be subject to additional fees and taxes:

a deposit tax

a deposit tax
 custodial fees

debit interest from time to time

The details on these fees can be found in the Grand-Ducal Regulation of 4 February 2000 that sets the deposit tax rates. These fees are charged on the gross amount.

A detailed breakdown can be provided upon request.

# Cut-Off Times – Settlement date – Other Information

## **Cut-off times**

Incoming funds

Credit value date is the date on which the funds are available within ING.<sup>20</sup>

Cut-off time of incoming payments: 5:00 PM in all currencies

Night safe Cut-off times: 08:00

## Outgoing funds

| Electronic Credit Transfer    | Currencies   | COT-(CET) | Book date | Settlement date |
|-------------------------------|--|-----------|-----------|-----------------|
| EUR Real Time credit transfer |  |           |           |                 |
| Real Time*                    | €  | 15:30     | D         | D               |
| SEPA credit transfer          |  |           |           |                 |
| Next day                      | €  | 17:00     | D         | D+1             |
| Same day*                     | €  | 15:30     | D         | D               |
| ING Luxembourg In-house       | €  | 17:00     | D         | D               |
| International credit transfer |  |           |           |                 |
| Two days                      | AUD, BGN, CAD, CHF,<br>CZK, DKK, EUR, GBP, HUF,<br>JPY, MXN, NOK, PLN, RON,<br>SEK, SGD, USD | 17:00     | D         | D+2             |
| Next day*                     | AUD, JPY, SGD  | 15:00     | D         | D+1             |
|                               | DKK, NOK, SEK,   | 13:30     | D         | D+1             |
| Same day*                     | USD, GBP   | 17:00     | D         | D               |
|                               | CAD  | 16:00     | D         | D               |
|                               | EUR  | 15:30     | D         | D               |
|                               | MXN  | 15:00     | D         | D               |
|                               | CHF, HUF, PLN, BGN   | 14:00     | D         | D               |
|                               | CZK, RON   | 12:00     | D         | D               |
| ING Luxembourg In-house       | All currencies   | 17:00     | D         | D               |

<sup>\*</sup>Payments have to be initiated as urgent

<sup>&</sup>lt;sup>20</sup> during the Bank's opening times.

| Direct Debit                                | Currencies | COT-(CET) | Book date | Settlement date |  |  |
|---|------------|-----------|-----------|-----------------|--|--|
| SEPA Direct Debit (as creditor) Transaction | €          | 17:00 D-2 | D         | D               |  |  |
|   | C          | 17.00 D Z |           |                 |  |  |
| SEPA Direct Debit (as debtor)               |            |           |           |                 |  |  |
| Transaction                                 | €          | 17:00     | D         | D               |  |  |

Those cutoff times are applicable for Straight Through Processing payments. When planning payments, the client is advised to take into account additional timing, if any, caused by the (electronic) transmission of payment instructions to the bank.

|                       | Cut-off time | Settlement Date | Currencies  |
|-----------------------|--------------|-----------------|---|
| Paper Credit Transfer | D - 14:00    | D+1             | EUR SEPA  |
|                       | D - 14:00    | D+2             | EUR other, CHF, GBP, CAD, USD, CZK, DKK, SEK, HUF, NOK, PLN, AUD, JPY, MXN, RON |

## Miscellaneous

| Search charge (excl. VAT):                               | € | 75 / hour of search<br>+ 0.25 / photocopy |
|--|---|---|
| Reissue of Digipass/LuxTrust:                            | € | 20  |
| Fee for account seizure:                                 | € | 250                                       |
| Processing of mail returns                               | € | 25 + VAT                                  |
| Mail holding lack of valid address                       | € | 175/an + VAT                              |
| Cash handling  |   | Reinvoicing the customer at cost          |
| Fee in the event of a debit balance compensation measure | € | 5   |

## Inactive accounts and safety deposit boxes (law of March 30, 2022)

account

Research fee € 75/hour + VAT\*

External research fee reinvoicing the customer at cost\*

\*within the limit of the law, research fees (internal + external) can not exceed 10% of the assets with a max of EUR 25 000.

Liquidation of assets or conversion of Cf standart pricing

currencies

Charge for the forcing of a safety

external fee will be reinvoiced at cost (within a max of EUR 500

deposit box according to law)

#### Credit

Account service charge € 24 / year / account / address

## Rental guarantee

Issuance fees 0,10% of the guaranteed amount with a min of €100

Account maintenance charges 0,25% per quarter with a min €20

#### **Cash conversion**

Exchange rates used for cash conversions other than payment card Internal ING rate available when paying via My ING, My ING Pro or on request.

Visa credit card conversion rates

The rate applicable in the case of foreign currency transactions will be:

The Visa International rate (available in branches or at www.ing.lu) + 2% margin

Moreover, for any transaction with a merchant located in a country outside the Europe<sup>21</sup> zone as defined by Visa, an additional 0,50° margin shall be added.

#### Debit card conversion rate

When making transactions in a foreign currency, the exchange rate is the designated ING Luxembourg rate for V PAY card transactions (information available in your local branch or at <a href="https://www.ing.lu">www.ing.lu</a>) + an additional 1% fee (0.85% fee for transactions made i CHF).

## Night safe

Charges

The night safe or client collection form is incomplete/incorrect

€ 50

<sup>&</sup>lt;sup>21</sup> Visa Europe zone: Andorra, Austria, Bear Island, Belgium, Bulgaria, Channel Islands, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Faeroe Island, Finland, France (including its "DOM-TOMs"), Germany, Gibraltar, Greece, Greenland, Hungary, Iceland, Ireland, Isle of Man, Israel, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Monaco, the Netherlands, Norway, Poland, Portugal, Romania, San Marino, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Vatican City, the United Kingdom.

## **Definitions**

#### **SEPA Payment:**

A SEPA payment is a transfer:

- in EUR:
- in which the accounts held by both the originator and the beneficiary are opened in one of the 27 SEPA Countries
- including an IBAN code (International Bank Account Number);
- with shared costs (also referred to as SHA, standing for 'shared').

SEPA Countries: Austria (EUR), Belgium (EUR), Bulgaria (BGN), Croatia (HRK), Cyprus (EUR), Czech Republic (CZK), Denmark (DKK), Estonia (EUR), Finland (EUR), France (EUR), Germany (EUR), Greece (EUR), Hungary (HUF), Ireland (EUR), Italy (EUR), Latvia (LVL), Lithuania (EUR), Luxembourg (EUR), Malta (EUR), the Netherlands (EUR), Poland (PLN), Portugal (EUR), Romania (RON), Slovakia (EUR), Slovenia (EUR), Spain (EUR), Sweden (SEK), as well as the three EEA States Iceland (ISK), Liechtenstein (CHF) and Norway (NOK) and the United Kingdom (GBP) plus Monaco (EUR), San Marino (EUR) Switzerland (CHF), Andorra and Vatican City.

#### **IBAN:**

IBAN stands for International **B**anking **A**ccount **N**umber, an international standard for a uniform structure of account numbers designed to make transfers within Europe more rapid and secure.

#### **Non-SEPA Payment:**

Any payments that do not meet the SEPA criteria

#### BIC:

The BIC or **B**ank Identifier **C**ode is your bank's international identification code (also called SWIFT code) which must be stated in your cross-border transfers. For example, the BIC for ING Luxembourg is CELLLULL.

#### European Economic Area (EEA):

At the time of entry into force of the tariff, comprising the 27 Member States of the European Union, Liechtenstein, Norway and Iceland.

#### **EEA country currencies:**

EUR, BGN, CHF, CZK, DKK, HUF, ISK, NOK, PLN, RON, SEK.

## Bank Working Day:

Every day on which the banks in the Grand Duchy of Luxembourg are generally open except Saturdays, Sundays and public holidays.

## Major currencies:

EUR, USD, GBP, CHF, SEK, NOK, DKK, CAD, ZAR, HKD, AUD, NZD, SGD, TRY and JPY.

#### **Cut-off Times:**

Time after which any payment orders and incoming payments shall be deemed to have been received or provided on the following Bank Working Day.

#### SWIFT:

A unique identification code for both financial and non-financial institutions. These codes are used when transferring money between banks, particularly for international wire transfers, and also for the exchange of other messages between banks. The codes may sometimes be found on account statements.

# **Complaint procedure**

Lodge a complaint against ING Luxembourg S.A.

You can lodge a complaint in writing by mail, email or by secured message via "My ING" to the Complaints Department of ING Luxembourg:

ING Luxembourg S.A. Complaints 26, Place de la Gare L-2965 Luxembourg

Email: complaints@ing.lu

Complaints must clearly indicate the customer's contact details and include a brief description of the reason for the complaint.

If you are not satisfied with the solution or response given by ING Luxembourg, you can file a request for an out-of-court complaint settlement, in accordance with the provisions of the applicable circulars issued by the Luxembourg Commission de Surveillance du Secteur Financier (CSSF).

Commission de Surveillance du Secteur Financier

Département Juridique CC 283, route d'Arlon L-2991 Luxembourg

Fax: (+352) 26 25 1 - 2601

Email: reclamation@cssf.lu

For more information, please visit the website of the CSSF:

https://reclamations.apps.cssf.lu/

**IMPORTANT NOTE:** This summary of charges is a brief statement of the charges relating to our main products and/or services and is therefore not exhaustive. The summary of charges referred to above does not include non-standard products and/or services or combined offers, for which the customer should refer to the brochure relating to the product, service or combined offer in question. If this summary of charges does not include details of the charges applicable to your transaction or order, you should check the applicable charges with your branch or with your usual relationship manager prior to placing your order or completing your transaction.

Private Banking, Retail Banking and Wholesale Banking clients have their own extract from the tariffs.

Unless expressly stated otherwise here above, the tariff shall be considered as VAT exclusive, where VAT is required to be applied under applicable VAT law. VAT will be charged in addition at the rate as provided under the applicable VAT law in force from time to time.

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